

NOTE:

1. Persons having family income of Rs. 15,000/- pm are covered free under the scheme. For others a processing fee @ Rs.250/-per annum is to be deposited by DD/NEFT or cash in a/c **CLSB/01/090021 of Corporation Bank** or a/c 30396764585 in SBI in favour of **National Trust (Niramaya)** and bank deposit receipt should be affixed as proof of payment along with the enrolment form.
2. Photocopies of Income certificate, Disability Certificate & Address proof should be attached if available. In case of any difficulty in getting the income certificate and / or disability certificate, get the verification endorsement on the form itself from the NGO member of Local Level Committee (LLC) of the district (LLC in case of Jabalpur) (list in the web site www.thenationaltrust.in) who are authorized to make such endorsements in lieu of certificates, **only for the purpose of this scheme.**
3. This form should be filled and submitted by PwD **ONLY** to any such Organization which is registered with the National Trust in the district (list in the web site). Forms sent directly by the PwD to the National Trust or to any other agency will **NOT** be entertained.
4. Registered Organisations (ROs) should send the forms **directly** to the National Trust either by post or electronically feed the data in MIS (see website). In case data is fed electronically, forms (original hard copy) should be retained & kept carefully for record purposes by the ROs so that they can be produced/submitted whenever required by the National Trust.
5. After submission of enrollment form, it will take around two months to process & distribute Health Card, if approved. Applicants are advised to check up with the NGO concerned where forms were submitted on 10th/ 25th of every month giving two months clear time for processing.
6. Benefits under the scheme can be availed by showing the health card at empanelled hospitals/ health centres on cashless basis anywhere in India. At other hospitals/ health centres, benefits can be availed on reimbursement basis only for which claim forms will have to be submitted to the concerned Registered Organisation. Claim forms can be obtained from any RO.
7. Duly filled claim forms will be forwarded by the Registered Organisation **directly** to the ICICI Lombard, New Delhi and NOT to the National Trust.
8. On settlement of claim, reimbursement cheques will be issued in the name of the beneficiaries and sent directly to the concerned Registered Organisations who will in turn distribute the cheques to the beneficiaries.
9. Insurance cover will be available for ONE FULL YEAR from the start date mentioned on respective health cards.
10. Renewal of health cards for *free* beneficiaries (i.e. family income upto Rs. 15000/-pm) will be automatic but subject to the renewal/extension of the scheme. For other beneficiaries, renewal will also be subject to their deposit of fees (same as enrolment fees).
11. Application for renewal (no form) can be submitted with proof of payment of fees to the concerned Registered Organisation quoting health card number preferably **2 months in advance** to ensure continuance of insurance coverage without any break. Registered Organisation will then compile all such requests and send the list quoting health card numbers to the National Trust.
12. All Registered Organisations of the National Trust will function as Service Centres to facilitate beneficiaries under the scheme.